

**Community Library Association  
Board Meeting Minutes  
March 20, 2023**

**Board members in attendance:** Dave Bennett, Sandie Enders (via Zoom), Susan Skowron, Steve Lackey (via Zoom), Sarah Welch (via Zoom), Suman Golla (via Zoom)

**Advisory Board members in attendance:** Jim Mitnick

**Guests in attendance:**

**Staff members in attendance:** Jill McConnell

Meeting called to order at 7:06pm, Susan Skowron

**Motion to approve minutes from last meeting:** Motion passed.

**Board Reorganization** (Susan Skowron)

Motions to approve Susan Skowron and Steve Lackey for additional 3-year terms were made by Dave Bennett and seconded by Sandie Enders. Motions passed.

Sarah Welch motioned to approve the slate of new officers as follows:

President: Steve Lackey

Vice-President: Susan Skowron

Treasurer: Dave Bennett

Secretary: Jill McConnell

Suman Golla seconded. Motion passed.

**Treasurer's Report** (Steve Lackey)

The library's cash position is much stronger due to the additional RAD contribution. There is still a real need for a development professional to help increase the library's individual contributions. This job opening has been posted and will remain open until March 31<sup>st</sup>.

**Financial Policies and Procedures Adoption** (Steve Lackey and Jill McConnell)

Sandie Enders suggested "the Board" in the last bullet point on page 10 be changed to "the Executive Director". She motioned that this document be accepted by the board with this change. Steve Lackey seconded. Motion passed.

**Director's Report** (Jill McConnell)

Jill McConnell added that an appeal letter would be going out in late March or early April. The library is also participating in the nationwide Library Giving Day online fundraising campaign on April 4<sup>th</sup>. A

“Giving Tree” with specific donation suggestions will be available at both locations in April in celebration of National Library Week.

Jill presented the Four Strategic Initiatives that would be used to drive the library’s new strategic plan. The board approved the initiatives but suggested the central component “Changemaking” be changed to “Community” or “Lifelong Learning” to better reflect the initiatives’ true purpose. They would also like to see EDISJ be reflected by specific action steps under each of the four initiatives instead of as part of the central component.

**Old/New Business**

Sandie Enders asked about the status of the author fundraising event. Jill McConnell confirmed that Angeline Bouley would be speaking at the event on May 21<sup>st</sup> at the Pittsburgh Field Club.

Jim Mitnick informed the board about some white mold that is growing on the stones in the unfinished part of the lower level. He has sprayed the areas and will reassess the situation in about a month. The best solution may be to move forward with pouring the concrete floor when capital campaign funds are received.

Jim has been meeting with the contractor about the non-working lights near the new side addition to the back parking lot. He hopes to have that problem rectified soon.

Jim will be gifting to the library a 9-foot table made from a walnut tree that was cut down on the property next door. Additional smaller tables will also be available for the library to sell as a fundraiser.

Jim implored the board to bring the capital campaign back to the forefront. The board agreed that the capital campaign could be revived as early as this fall as long as the strategic plan was finalized by then.

**Meeting Adjourned:** 8:22 p.m.

Submitted by: Jill S. McConnell, Secretary

Date: 3/21/23