



Volunteer Exhibits Curator

Volunteer Job Description:

Coordinate local artists' displays in the library to help promote the artists' work, keep the library a vibrant and interesting place for visitors and raise money for the library.

Skills Needed/Experience:

- Experience working with artists of all mediums
- Knowledge of display techniques
- Familiarity with local artists and the arts culture
- Experience with scheduling, marketing and promotions

Responsibilities:

- Select local artists to display their work in the library on a rotating basis
- Maintain a schedule of artist displays
- Negotiate artist agreements
- Submit Artist Agreement and W9 to the Office Coordinator
- Provide information to the library to assist with promotion of the artists, their works and exhibit
- Plan and coordinate presentations and/or special events featuring select artists

Time Details:

- At least one year commitment desired
- Hours are flexible
- Start date is immediate

Special Requirements:

- Volunteer should have a strong appreciation for artists and their work