

## REOPENING FAQs

Cooper-Siegel Community Library and Sharpsburg Community Library are pleased to reopen to the public on October 1<sup>st</sup> for limited, grab-and-go type services.

### **What are the library's hours when you reopen on October 1<sup>st</sup>?**

Cooper-Siegel Community Library (CSCL) will be open to the public on:

Tuesdays 10 am – 4 pm

Wednesdays 1 pm – 7pm

Thursdays 1 pm – 7 pm

Fridays 10 am – 4 pm

Saturdays 10 am – 2 pm

Closed on Sundays and Mondays until further notice

Sharpsburg Community Library (SCL) will be open to the public on:

Mondays-Thursdays 12 pm – 6 pm

Saturdays 10 am – 2 pm

Closed on Sundays and Fridays

### **What has the library done to ensure my and my family's health and safety while visiting the library?**

- We require that all patrons and staff wear a mask that covers their nose and mouth at all times while they are in the building. We will provide a disposable mask if you need one. If you are unable to wear a mask due to health reasons, we ask that you remain outside the library, and a staff member will assist you from there.
- We are only allowing 20 patrons in the building at one time at CSCL. All patrons are required to enter and leave by the front entrance only. Ten patrons at a time are allowed in the building at SCL.
- We have installed plexiglass barriers at the front desk, children's desk and adult services desk.

- We have removed all seating furniture except at designated computer stations.
- We have placed computers at least six feet apart and will sanitize them after each use.
- We have placed hand sanitizer stations throughout the building.
- We are utilizing floor markers to indicate safe social distancing and one-way traffic flow between the stacks.

### **What will I be able to do during my visit to the library?**

You will be able to:

- browse the shelves
- checkout items
- use the computers
- print and copy documents
- scan files
- use the fax machine
- get staff assistance
- buy books from our book sale

### **What am I unable to do during my visit to the library?**

You will not be able to:

- use any of the meeting or study rooms, the computer lab or reading room
- eat or drink in the library
- play with the toys and puzzles
- read, study or work at the tables

### **Is my time in the library limited?**

Yes, you may spend up to one hour in the library.

### **Are you still quarantining returns and deliveries from other libraries?**

Yes, we continue to quarantine all returns and deliveries from other libraries for at least 72 hours before checking those items in. We are backdating all

returns to the date they were returned to ensure you do not accrue any fines or fees on those items.

### **Are you accepting donations for your book sale, the food pantry or the Blessing Board?**

No, we are not accepting any of these types of donations at this time.

### **Will Curbside Pickup still be available when the library reopens on October 1st?**

Yes, Curbside Pickup will still be available for anyone who prefers to return and get their library materials this way. The curbside hours are the same as the open hours for both locations.

### **How does Curbside Pickup work?**

1. When you arrive at the library, pull in to one of the numbered parking spaces in the front lot.
2. If you have items to return, put them in the outside book drop and return to your vehicle.
3. From your vehicle, call the library at 412-828-9520 x 5020 for CSCL or 412-781-0783 for SCL.
4. Identify yourself with name and library card number.
5. Inform staff what number parking spot you are in.
6. Open your trunk.
7. Staff will check out your items to you, bring them outside in a bag and place them in your trunk or unoccupied back seat.
8. Please **STAY IN YOUR CAR** during the whole process.