

Renewing Items

You can see the due dates for items you have checked out and the number of times the item has been renewed on the **Checked Out** page. To go to the **Checked Out** page, log in at the top right corner of the page. Once you are logged in, click the Account drop down menu at the top right and select **Checked Out**.

Items that are eligible for renewal will be automatically renewed for you. If eligible, items borrowed for 3 weeks will be renewed 3 days before the due date. Items borrowed for one week will be renewed 1 day before the due date. A library reminder notice will be sent to the email address in your patron record when the system attempts to renew your items. You can confirm and update your email address in your **Account**.

The following are some reasons an item may not be eligible for renewal:

- Another user has requested it.
- The maximum number of renewals has been reached. The number of renewals permitted for an item varies by library.
- Your library account has a problem, such as an expired card or unpaid fines above a certain amount.

The **Message Center** on your account menu will usually indicate problems with your library account. Please call your local library to find out how to resolve your problem.