



Book Donation Guidelines

Cooper-Siegel Community Library is always looking for donations for our ongoing book sale. This book sale is run completely by volunteers and raises over \$20,000 for the library each year!

Please see the following guidelines when donating items to the library:

- ° Please place all book donations inside the vestibule on the lower level. You can receive a tax receipt from the Reference Desk or Circulation Desk on the upper level.
- ° Please do not donate any books that are moldy, mildewed, musty or have water damage.
- ° No magazines, audio tapes or VHS tapes.
- ° For large donations, please call ahead.

Any books that are not suitable for the library's collection or book sale will be donated to local charities, offered on our free table, or recycled for paper content.

Thank you for your cooperation!

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